

**UNIVERSITY OF WISCONSIN-MADISON**  
College of Agricultural and Life Sciences  
Short Course Dorms for Housing  
(Humphrey and Jorns Halls)

(Room Contract Only)

**Summer Session**

INTRODUCTION

This document and those referred to herein constitute the Board of Regents of the University of Wisconsin System, operating as the University of Wisconsin- Madison, College of Agricultural and Life Sciences (hereafter referred to as the “College”) Short Course Dorms housing services contract for single guest housing. The housing services described in this agreement are being offered to you under the terms and conditions stated herein.

Your acknowledgment on the College Dormitory Request form indicates that you have read, understand, and agree to be bound by all of the terms and conditions of the contract.

This agreement will become legally binding on both parties when the College receives the required \$100.00 deposit. .

1. Eligibility: You must be an enrolled guest at the University of Wisconsin-Madison, or be determined to be otherwise eligible by the Director of the Farm and Industry Short Course.
2. Contract Term: This contract is for the period specified on request form
3. University Agrees: The College agrees to provide you with temporary housing in the Short Course Dorms under the terms and conditions herein stated.
4. Resident Agrees: By executing this contract you agree to comply with all applicable provisions of Federal and State law and the University of Wisconsin System Administrative Code, and all applicable College rules, policies, regulations, and administrative procedures and you agree to make full payments of all fees specified in the payment section of this agreement.
5. Payment and Obligations:
  - a. Payment in full is due in advance for summer guests and can be made upon check-in at Jorns Hall using cash or check, or made prior to check-in using credit/debit card with the link provided in confirmation email. Failure to satisfy the financial obligations accrued under this contract may result in removal from Short Course Dorms.
  - c. You agree to pay for any damages, lost property or unnecessary service costs caused by you to the Short Course Dorms. Any/all damage costs will be will be

billed for assignable damage to the building and for damaged or missing furniture or equipment. Such charges must be paid within 15 days after billing.

- i. Where two or more students occupy the same room and responsibility for damage or loss in the room cannot be ascertained by the College after having given the students an opportunity to explain the damage or loss, the cost of damage or loss will be divided and assessed equally between or among the occupants of the room.
- ii. When damage is done in common area spaces, if the responsible person is not held accountable the total cost of the damage(s) will be divided out amongst all floor members and will be deducted from the damage deposit.

7. Assignment Policy: The College will not discriminate in room or hall assignment on the basis of race, sex, sexual orientation, color, religion, national origin, or ancestry.
8. Room Changes: When there are personality conflicts among roommates or when for other good and valid reasons a room change is desired, a request for such change may be made to the Dorm Coordinator. After discussions with all guests concerned, the Dorm Coordinator may deny the request or give written permission for the change. Unauthorized room changes or failure to move to consolidate space on request of the Short Course Assistant Director may result in a service charge to you of \$25, and/or disciplinary action.

10. Vacate/Termination of Contract:

- a. A guest residing in the Short Course Dorms under this contract may at any time vacate the housing provided by the College by:
  - i. Notifying the Dorm Coordinator that she/he wishes to vacate the Short Course Dorms.
  - ii. Removing all personal belongings from her/his assigned room.  
\* Housing vacated by request of guests where no disciplinary action or property damage is involved will result in refunds representing each full week remaining in the term of the contract, not including any security/damage deposit, PROVIDED the guest has resided in the dorm for at least four weeks of the semester. Otherwise the guest will remain responsible for the higher transient rates.
- b. Termination by the College : The College may terminate this contract in the following circumstances:
  - i. Exigency: The College reserves the right to temporarily suspend or terminate this contract without notice in the event of an emergency which would render the continued operation of the halls unsafe to persons or property. If such an event lasts more than three days, the unused room payments will be refunded for the period that occupancy is denied.
  - ii.
  - iii. Failure to Comply with Contract: If you fail to comply with any portion of

this agreement, the College may terminate this contract with appropriate notice.

12. Contract Assignments: This contract cannot be reassigned by you to any other person. You may not sublet any part of the premises.
13. Liability: The University of Wisconsin-Madison and the College are not liable for property belonging to you which may be lost, stolen, or damaged, wherever this may occur on the premises including storage facilities. Because the College does not provide private property insurance, residents are encouraged to secure their own personal property insurance.
15. Check-in/Check-out: Guests may check-in between 8:00am and 10:00pm. Guests must check-out by 11:00am on the last scheduled day of their stay. Guests must follow all check-out procedures posted on the back of the room door. Failure to do so may result in forfeiture in all/some of damage deposit, where applicable, or extra fees will be assessed after check-out.
16. Guests and Visitors: You are responsible for the conduct of your visitor(s) and you will be held responsible for the actions of your visitors.
17. Safety and Security: For the safety and security of all guests, you are required to comply with residence hall safety and security procedures. You may not tamper with locked doors or admit unauthorized persons into College buildings or rooms. Persons placing false fire alarms, interfering with a fire alarm system, interfering with firemen, tampering with or removing firefighting equipment, are subject to prosecution under Wisconsin Statutes and disciplinary action by the College or the University, including termination of this contract.
18. Room Entry: Authorized College personnel may enter your room for reasons of health, safety, general welfare, or to make necessary repairs to room equipment. When possible, advance notification will be given.
19. Electrical Appliances: Electrical appliances such as TV's stereos, radios, electrical blankets, clocks, and irons are allowed. Heating and cooking appliances such as frying pans, toasters, toaster ovens, George Foreman grills, sandwich grills, hot plates, waffle irons, or cooking appliances of any nature, and cup-type immersion hot water heaters, are prohibited. The College reserves the right to remove unauthorized or dangerous electrical appliances.
20. Room Refrigerators and Air Conditioners: Each room is furnished with a small dormitory refrigerator. Resident-owned air conditioners are not permitted in the Short Course Dorms. (The residence halls are not air-conditioned.)
21. Room Care: You are responsible for cleaning your own room, for removing waste materials regularly, and for maintaining sanitation and safety conditions acceptable to the College. Failure to maintain reasonable housekeeping responsibilities may

result in loss of deposit and/or service charges. Furniture must not be removed from rooms and common areas to which it has been allocated.

22. Signatures/Entire Agreement: This Agreement may be executed by electronic or facsimile means and in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. This document constitutes the entire agreement regarding the subject matter hereof between the parties and supercedes all prior agreements.